

SIG: CHAIR LEADERSHIP SUCCESSION

Please complete this digital form, and email it to the SIG LIASON (danielfactor@me.com) for placement on the agenda of the next available Executive Board meeting.

Today's Date:

Name of SIG:

SIG Chair:

Stepping down?

Yes

No

Phone:

Email:

SIG Chair:

Stepping down?

Yes

No

Phone:

Email:

BY WHAT DATE DO YOU PLAN TO STEP DOWN?

DO YOU HAVE A RECOMMENDATION FOR A NEW SIG CHAIR(S)?

WHO ARE REMAINING AS PART OF THE CORE LEADERSHIP TEAM?

WHAT PROCESS DO YOU HAVE FOR HANDING OFF YOUR CHAIR DUTIES & WISDOM?

PLEASE LET US KNOW THE REASON FOR STEPPING DOWN